# Carbon Reduction Plan

Supplier name: Gilling Dod Architects
Review & Publication date: January 2026
Next review date: January 2027
**Commitment to achieving Net Zero**
Gilling Dod Architects is committed to achieving Net Zero emissions by 2040.

**Baseline Emissions Footprint**
Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.
Baseline emissions are the reference point against which emissions reduction can be measured.

| | |
|---|---|
| **Baseline Year: 2019** | |
| **Additional Details relating to the Baseline Emissions calculations:**<br>Scope 1 & 2 emissions were first recorded in 2019. We have no prior Scope 3 emissions reporting, but this will be reported in the next review, after year ending 5 April 2024. We have upgraded our accounting function to enable us to compile data on the required subsets for Waste Management, Purchases and Business Travel. | |
| **Baseline year emissions: 2019** | |
| **Employees Numbers: 54** | |
| **EMISSIONS** | **TOTAL ($tCO_2e$)** |
| **Scope 1** | 140 |
| **Scope 2** | 9.64 |
| **Scope 3 (Included Sources)** | Not reported |
| **Total Emissions** | 149.64 |

**Current Emissions Reporting**

| **Reporting Year: 2025** | |
|---|---|
| **Employees Numbers: 66** | |
| **EMISSIONS** | **TOTAL ($tCO_2e$)** |
| Scope 1 | 0.00 |
| Scope 2 | 2.3 |
| Scope 3 - limited (Included Sources) | 13.6 (In work mileage) |
| Total Emissions | 15.9 |

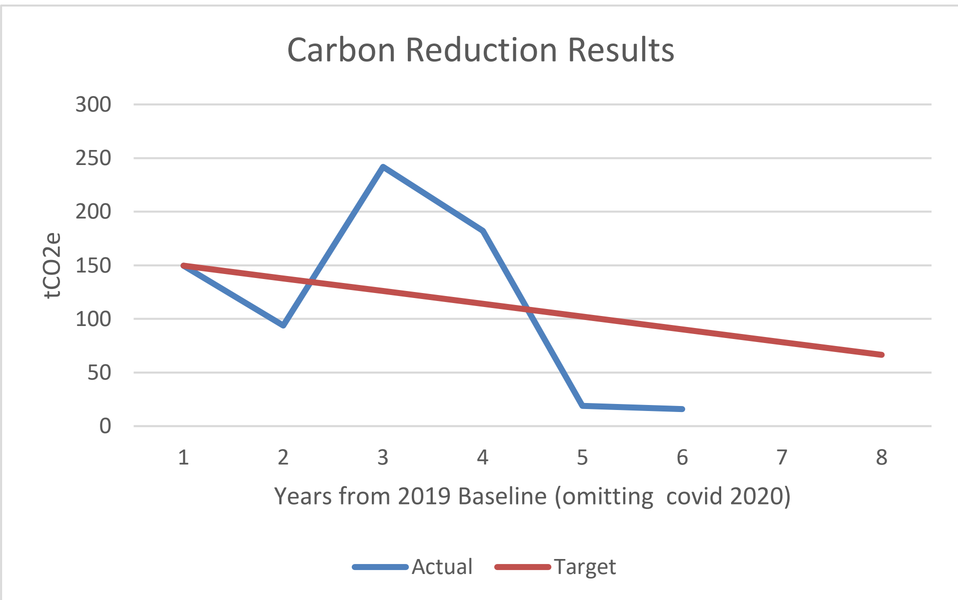
**Emissions reduction targets**

To continue our progress to achieving Net Zero, in our base line year we set the following carbon reduction target:

*To decrease Scope 1 & 2 emissions over the next four years to 66.5 tCO2e by 2027. This is a reduction of 16% per year.*

Progress against these targets can be seen in the graph below and in 2025 we reduced our Scope 1 & 2 carbon emissions to 2.3 tCO2e, exceeding our target 2 years early.

We also started recording limited Scope 3 emissions relating to in-work mileage under Scope 3.



**Completed Carbon Reduction Initiatives**

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. Our staff numbers have increased by 22% since the base line. Therefore, this number is reflected in our overall carbon reduction target following continued carbon emission reduction initiatives. The result is a reduction of 133.74 tCO2e, a 89.38% decrease against the 2019 baseline. The following initiatives and measures will be in effect when performing current & future contracts:

- Renewable Energy Tariff commenced 2024
- Building upgrades to improve thermal efficiency
- New staff welfare facilities with energy saving features
- Upgrade accounting function to report on the required subset of Scope 3 emissions
- Continued accreditation to ISO 14001
- Energy saving bulbs & PIR throughout the premises
- 2019 established a baseline carbon footprint recorded against year on year
- Smart Working through upgraded technologies enabling hybrid working, virtual meetings & reduced data storage
- Business travel, use local hire firm for journeys that exceed 100 miles
- 9% of the office cycle to work and we encourage others to do so
- PC and Printers turned off at the end of the working day
- Paper usage reduction through digital platforms and intelligent software BIM level 2 & Common Data Environments, virtual meetings, screen sharing, PDF Mark Up Tool & digital storage
- Multifunction Printers replaced desktop printers
- Dedicated Sustainable & Environmental Team to monitor, mentor, brainstorm and implement targets and objectives
- A "switch off" policy when not using
- Recycle plastic, cardboard, paper, printer cartridges, glass
- Office Consumables purchased locally
- Mains fed water boiler
- Reduced waste to landfill by 10%
- Through training & regular updates all staff are committed to our NZC targets
- We partner and collaborate with other's that share the same behaviour's and vision, encouraging those who don't

**Future measures to be considered include**:

- Insulation (subject to Planning Permission restrictions)
- Sava plugs for fridge
- Heating - Control measures
- Meter monitors
- Green Accreditations
- Boiler replacement
- Timer switches

- Wind energy (subject to Planning Permission restrictions)
- Solar energy (subject to Planning Permission restrictions)
- Electric Vehicle Charging Points
- New Technologies
- Water Asset Management

**Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard[7] and uses the appropriate Government emission conversion factors for greenhouse gas company reporting[8].

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard[9].

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

**Signed on behalf of the Supplier:**

Tom Gilbert-Rule
Director
Date: January 2026

| Scope 1 | Scope 2 | Scope 3 |
|---|---|---|
| Fuel combustion<br>Company vehicles<br>Fugitive emissions | Purchased electricity, heat and steam | Purchased goods and services<br>Business travel<br>Employee commuting<br>Waste disposal<br>Use of sold products<br>Transportation and distribution (up- and downstream)<br>Investments<br>Leased assets and franchises |

7 https://ghgprotocol.org/corporate-standard
8 https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting
9 https://ghgprotocol.org/standards/scope-3-standard